



## MAINTENANCE AUTHORIZATION

Notice: Work will not be started until this form is signed and returned to NWFS.

### AIRCRAFT INFORMATION

Registration #: \_\_\_\_\_ Registered Owner: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Serial #: \_\_\_\_\_

Aircraft Under Warranty? Yes \_\_\_\_\_ No \_\_\_\_\_

**Maintenance Requested** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CONTACT & BILLING INFORMATION

Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Billing Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**METHOD OF PAYMENT** (Please Select One – If paying via check, a credit card is still required to be on file before work will begin)

Credit/Debit Card \_\_\_\_\_

Check \_\_\_\_\_

### PAYMENT INFORMATION (Required)

Name On Card: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Exp Date: \_\_\_\_\_ V-Code: \_\_\_\_\_ CC Zip Code: \_\_\_\_\_

Billing address (if different than above): \_\_\_\_\_

**I am the owner or authorized representative for the above-mentioned aircraft and authorize Northwest Flight Service to perform the requested services. I have read and agree to the maintenance terms and conditions on page two of this document.**

Name (Printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **MAINTENANCE TERMS AND CONDITIONS**

All labor is quoted and invoiced based on Aircraft Solutions, LLC dba Northwest Flight Service posted shop rates. Shop rates are subject to change without prior notice. Price quotes are based on current stock and pricing at the time of the estimate. Pricing on the final invoice could vary based on date of input, vendor price adjustments, and actual labor hours required to complete the requested service(s).

### **INSURANCE**

Northwest Flight Service maintains insurance to cover damage to the aircraft, components, or equipment, which results from maintenance activities. Northwest Flight Service is not responsible for loss or damage to the aircraft, components, or articles left in the aircraft in the event of fire, theft, accident, or any other reason beyond our control.

### **INVOICE & PAYMENTS**

All pricing is in U.S. dollars. Payment in full is due upon completion of maintenance and prior to the release of the aircraft. Aircraft Solutions, LLC dba Northwest Flight Service (NWFS) reserves the right to request deposits or progressive payments prior to work being performed. NWFS does not offer payment terms (NET 15, NET 30 etc).

### **LATE FEES**

Unpaid balances will be charged a late payment fee of 5% of the invoice total, or \$50.00, whichever is greater. A 1% late fee will be assessed every additional day the payment is past due. Customer is responsible for all sales, use, excise, or any other similar or other taxes, fees, duties, tariffs, or charges assessed or imposed by any governmental authority ("taxes").

### **RESTOCK FEES**

Parts that are returned or not used are subject to a restocking fee. Shipping charges are non-refundable. Parts that have been installed are non-returnable and non-refundable.

### **WARRANTY**

Aircraft Solutions, LLC dba Northwest Flight Service warranty covers defects or issues related to the quality of labor or craftsmanship involved during maintenance for up to ten (10) days from the date of return to service (maintenance signoff). NWFS does not provide a warranty for parts, software, or any other items which do not have a manufacturer's warranty. For items or components covered by a manufacturer warranty, NWFS will submit the items for reimbursement to the manufacturer. However, the customer agrees to be responsible for parts and/or labor that are rejected or not paid in full by the manufacturer. NWFS is not responsible for denied, expired, or cancelled warranty claims, plans or programs. NWFS will not reimburse the customer for loss of time, inconvenience, or consequential damage.

Customer agrees to inspect the Aircraft or repaired part upon return to service and notify NWFS, in writing, within seven (7) days of any claims of failure, damage, incomplete, or unacceptable work. Failure to notify NWFS within ten days of work completion (maintenance signoff) constitutes an irrevocable acceptance of the aircraft and that the work fully complies with all agreed terms and conditions.

**\* PLEASE SIGN AND RETURN THE FIRST PAGE \***